Student Accounting
Spring 2021 Checklist

The Office of Student Accounting is here to help you! Please use the checklist below as a reference guide to keep track of important billing dates throughout the year.

STUDENT TO DO LIST

- Set up your parent or guardian as an Authorized User in the TouchNet system (accessible through the MyIIT Portal Finances tab)
- Enroll in direct deposit for tuition refunds (accessible through the MyIIT Portal Finances tab)
- Submit a FERPA release form to the Registrar's Office to allow your parent or guardian access to your financial, personal and/or academic information
- Review our monthly payment plan options and enroll in one that suits your budget
- Add alternate email addresses and cell phone numbers to your profile in TouchNet
- Make a note on your calendar of tuition due dates and the deadline to add and drop courses each term for a refund.
- Ensure that all financial aid is accepted and paperwork is complete. Contact the Financial Aid office at finaid@iit.edu with questions
- Decide on a checking and/or savings account, and ask your banker for a record of your routing and account number
- Make a note on your calendar of the Health Insurance waiver deadline. Contact Student Health and Wellness at student.health@iit.edu with questions

SPRING 2021

November 9
TBD
TBD
December 28
January 1
January 19
January 27 (Tentative)
January 26
January 28
January 28
January 28
February 5
February 22
February 28
March 5
March 22
March 28
April 5
April 26
May 10

Registration for Spring & Summer classes. Double check bill is paid in full for the Fall term
("An outstanding balance will prevent registration for additional terms")
Spring charges available to view on myiit portal
Payment plans available for enrollment
Deadline and first payment due for four month payment plan
Health insurance waivers available
Spring 2021 classes begin
Last day to Add/Drop classes
Health insurance waiver deadline
First spring E-Bill available
Tuition and fees due. Last day to sign up for tuition remission and tuition deferment
Deadline for three month payment plan and payment due for payment plans
Late fee assessment
Second spring E-Bill available
Payment plan payment due
Late fee assessment
Third spring E-Bill available
Final spring payment for payment plans due
Late fee assessment
Final spring E-Bill available
Late fee assessment

SUMMER 2021

April 2021
June 2021
June 2021

Registration for summer and fall classes. Double check bill is paid in full for the spring term.
("An outstanding balance will prevent registration for additional terms.")
First summer E-Bill available
Tuition and fees due. Last day to sign up for tuition remission and tuition deferment.

KEY:
- Payment Plans
- Billing Dates—E-bills
- Late Fee Assessment Dates
- Health Insurance Dates
- Other Important Deadlines

Student Accounting Office
312.567.3794
sa@iit.edu