



We have received your housing contract and just need a little more information about your family to ensure that their needs are met appropriately. Please email this completed form accompanied by the support materials requested on page 2 to housing@iit.edu or drop it off in person at 3241 S. Wabash Ave. #110 Chicago, IL 60616.

Note: Students can claim up to 3 dependents with their room and board contract defined as either Spouse, Civil Union, Domestic Partner, or Child.

Student Information

Academic year: _____ Semester Desired for Move-In: (choose one) ____ Fall ____ Spring ____ Summer
Full Name: _____ CWID: _____
Last First M.I.
Address: _____
Street Address Apartment/Unit #
City State Zip Code Country
Phone: _____ Email: _____
Birthdate: (MM.DD.YYYY) _____ Gender: _____
Student Status: [] Undergraduate [] Graduate Student's College: [] IIT [] Vandercook Student Status: [] Single w/Minor Dependent(s) [] Married [] Civil Union [] Domestic Partner

Spouse or Domestic Partner Information

Full Name: _____ CWID: _____
Last First M.I. (if applicable)
Birthdate: (MM.DD.YYYY) _____ Gender: _____ Will you be an IIT or VanderCook student? [] Yes [] No

Children/Dependent Information

Child 1: _____ Gender: _____ Birth Date or Due Date: _____
Last First
Child 2: _____ Gender: _____ Birth Date or Due Date: _____
Last First
Child 3: _____ Gender: _____ Birth Date or Due Date: _____
Last First

Room Type

Please rank in _____ Studio (Max. 2 persons)
order of priority: _____
_____ 1 Bedroom with Den (Max. 4 persons)

Current Rates can be found on the Office of Residence Life website: www.iit.edu/housing

Documentation Needed

- **Students with Children/Dependents**

Birth Certificate for each child who will reside in the assignment

Note: Any child residing in Residence Halls at the Illinois Institute of Technology must be accompanied by their legal guardian at all times as per the [Juvenile Court Act of 1987](#).

- **Married Students**

Valid Marriage License

- **Civil Union**

Legal Documentation of Civil Union

- **Domestic Partnership**

Qualifications:

- Students do not have a marriage license or civil union document
- Students are each other's sole domestic partner and are mutually responsible for each other's welfare
- Students have a close and committed personal relationship and intend to remain so indefinitely.
- Students share basic living expenses (cost of basic food, shelter, and any other expenses).
- Students are not legally married to any other person.
- Students are not related by blood in any way that bars marriage in the state of Illinois.
- Students are both 18 or older and mentally competent to consent.

Joint responsibility for each other's common welfare and shared financial obligations may be demonstrated by **two** of the following documents.

- Joint mortgage or lease
- Designation of domestic partner as beneficiary for life insurance benefits
- Designation of domestic partner as beneficiary for retirement death benefits
- Designation of domestic partner as beneficiary in will or of resident in partners will
- Durable property and/or healthcare powers of attorney
- Joint ownership of motor vehicle
- Joint ownership of bank account (savings/checking)
- Joint legal guardianship of child(ren)
- Joint ownership and liability for credit card or credit accounts

Student room assignments and rates are subject to change if a student no longer qualifies for Family Housing.

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I understand that providing false or misleading information may result in disciplinary action and/or cancellation of contract. I understand that I may be held financially responsible for losses sustained by Office of Residence Life and/or Illinois Institute of Technology. I understand that the family members named in this form are considered part of the Illinois Tech community and they are subject to the applicable Residence Life policies. I agree to educate my family members on all policies outlined in the Residence Hall Handbook.

Applicant Signature: _____ Date: _____

Spouse or Civil Union/Domestic Partner Signature: _____ Date: _____

Office Use Only:	
Date Received: _____	Date Assigned: _____
Student _____	Paperwork Complete: _____
Emailed: Y N	Y N