THE CONSTITUTION AND BY-LAWS
OF
GREEK COUNCIL
OF
ILLINOIS INSTITUTE OF TECHNOLOGY
The document herein contains both the Constitution and the By-laws of this organization deemed “Greek Council of Illinois Institute of Technology.”

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THE CONSTITUTION

ARTICLE I

THE TITLE

Section 1. Name. 
The name of this organization shall be Greek Council of Illinois Institute of Technology, henceforth referred to in this document and adjacent documents as “Greek Council.”, Illinois Institute of Technology will henceforth be referred to as “Illinois Tech”, “the University”, or “IIT.”

ARTICLE II

MISSION AND CODE

Section 1. Mission Statement. 
The Greek Council shall create and foster Greek relationships by acting as a governing body and providing services to the Illinois Institute of Technology Greek and campus community.

Section 2. Code of Ethics. 
As fraternity and sorority members united under the Greek Council, it is understood that the actions of the Greek community and its members will reflect positively on IIT and its communities. The Greek community will maintain mutual respect and trust between all its members and will promote, teach, and honor the values of honesty and integrity in addition to the ideals instilled upon us by our respective Constitutions, Creeds or Rituals through actions and words. All members of the Greek community will remain loyal to their brotherhood or sisterhood and to the values and model of behavior addressed in the IIT Code of Conduct. All members will strive to promote the growth, acceptance, and advancement of Greek Life now and in the future.

ARTICLE III

STATEMENTS

Section 1. Statement on Hazing. 
The Greek community will not conspire, engage in, or commit any act that causes, or is likely to cause, bodily danger, physical harm, personal degradation, or disgrace resulting in physical or mental harm to any fellow students or persons attending the institution or any act that can be constituted as “Hazing” as defined in the IIT Code of Conduct or the State of Illinois Laws.

Section 2. Statement of Compliance. 
The Greek community shall comply with all university and campus policies and regulations. The Greek Council shall also comply with all local, state, and federal laws.

Section 3. Statement on Substance Use. 
The Greek community does not condone the illegal use of drugs, alcohol, or any other illegal substances. The Greek community does not excuse the use of chapter funds to purchase alcohol, or the purchase of

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alcohol in bulk quantity by its members. Greek Council prohibits the use of alcohol at Greek Council sponsored events, unless the event is planned in accordance to the IIT alcohol use for campus events policy.

Section 4. Statement on Sexual Abuse.
The Greek Community will not tolerate or condone any form of non-consensual harassing or sexually abusive behavior — whether physical, mental or emotional — on the part of any of its members. Greek Council and the Greek Community are dedicated to upholding the Policy and Procedures on Sexual Harassment as defined by the University.

Section 5. Statement on Inappropriate Behavior.
The Greek community does not tolerate inappropriate behavior by its members, including, but not limited to, drunkenness, sexual misconduct, and violence.

Section 6. Statement on Diversity and Inclusion.
Here, people of all genders, races, religions, ethnicities, abilities, sexual orientations, HIV status and other protected classes that contribute to the collective achievements of our university, are accepted. The Greek Community also encourages respect for the beliefs of all, seeking always to exemplify the values of empathy, kindness, compassion and understanding. The Greek Community does not condone discrimination of any kind.

ARTICLE IV
MEMBERSHIP

Section 1. Active Chapter.

Subsection A: Definition
An Active Chapter is a Greek Organization on IIT’s Campus that is a Student Organization, not on Inactive Status with the Greek Council, and currently recognized by the Greek Council.

Subsection B: Current Members
The members of the Greek Council shall be:

- Zeta Phi Chapter of Alpha Sigma Alpha
- Alpha Xi Chapter of Alpha Sigma Phi
- Gamma Beta Chapter of Delta Tau Delta
- Alpha Chapter of Kappa Phi Delta
- Epsilon Chapter of Omega Delta
- Alpha Epsilon Chapter of Phi Kappa Sigma
- Xi Kappa Chapter of Phi Mu Alpha
- Alpha Phi Chapter of Pi Kappa Phi
- Armour Chapter of Triangle

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**Subsection C: Eligibility**

To be an Active Chapter, a Greek Chapter must fulfill all of the following requirements:

1. At least one of the Delegates must have attended two of the previous three meetings. Attendance from the previous semester shall carry over.
2. The Chapter must have a semester GPA of at least a 2.7 or be above the all undergraduate average, whichever is higher.
3. The Chapter is up to date with their dues, fines, and fees in accordance with Article III, Section 4 of the Greek Council of this document.
4. The Chapter must meet all requirements defined by Section 1, Subsection A of this document article.

**Subsection D: Termination of Chapters**

The following are reasons for a chapter to be terminated from the Greek Council:

1. If the National Organization or Alumni Association of the Chapter removes the Chapter’s charter.
2. If the Chapter breaks Hazing Rules defined by Article III, Section 1 of this document.
3. If the Chapter remains Inactive for 2 consecutive semesters. In order to become Active again the Chapter will have to follow all the steps in Article IV, Section 3.

**Subsection E: Rights of Active Chapters**

Active Chapters will have voting rights and a voice at meetings. They will be able to participate in all Greek Council sponsored events.

**Subsection F: Active Chapter on Probation Chapter Definition**

An Active Chapter on Probation is a Greek Organization on IIT’s campus that is on Probation as defined by not meeting requirement 2 of Article IV, Section 1, Subsection C.

**Subsection H: Rights of Active Chapters on Probation**

An Active Chapter on Probation will:

1. Have voting rights
2. Be required to meet with the Greek Council Vice President of Education and Greek Council President to determine a Chapter Scholarship plan for the probationary semester
3. Will not be allowed to participate in any event planned by the Vice President of Programming or their committee unless approved by the Greek Council with a two-thirds vote.

**Subsection I: Length of Active Chapter Probation**

A chapter may be on active probation for up to one (1) semester. Should the Chapter fail to meet the requirements after one (1) semester to be an active chapter as listed in Article IV, Section 1, Subsection C, the Chapter will be placed on inactive status.

**Subsection J: Removal of Probation for an Active Chapter on Probation**

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Once the probation semester is concluded, the Active Chapter will have all the rights granted to an Active Chapter should it again meet the requirements in Article IV, Section 2, Subsection B.

Subsection K: Temporary Delegates
In the event of an investigatory suspension of a chapter that was considered an Active Chapter the previous semester, the chapter may send one Alumni Delegate in the place of the voting member. The selection of the Alumni Delegate must be approved by the Greek Advisor and written in writing by the acting President of the Chapter. The delegate must be an alumna or alumnus of the organization it represents who has completed their undergraduate degree.

Section 2. Inactive Chapter.

Subsection A: Definition
An Inactive Chapter is a Greek Organization on IIT’s campus that is on any Inactive Status defined by Article IV, Section 2, Subsection B.

Subsection B: Reasons for Being on Inactive Status
The following are reasons a Chapter will be placed on Inactive Status, status will remain inactive until requirement noted is met:

1. Attendance Inactive Status: If the Chapter fails to meet Article IV, Section 1, Subsection C, Number 1.
2. Academic Inactive Status: If the Chapter fails to meet Article IV, Section 1, Subsection C, Number 2.
3. Financial Inactive Status: If the Chapter fails to meet Article IV, Section 1, Subsection C, Number 3.
4. Judicial Board Inactive Status: The Greek Council Judicial Board may place a Chapter on Inactive Status, decided on a case by case situation. The Board will set the requirements that are needed to be met to be removed from the Inactive Status. The decision will have to be approved by the Greek Council with a two-thirds vote.

Subsection C: Rights of Inactive Chapters
Inactive Chapters will not be allowed to vote and will not be allowed to participate in Council sponsored events except for events programed by the Vice President of Education, Vice President of Recruitment, Philanthropy Chair, and Judicial Risk Management Chair. The Chapter will have a voice in meetings and will be allowed to be represented as part of any expansion committees.

Subsection D: Activation of an Inactive Chapter
Once the Inactive Status is removed, as defined by Article IV, Section 2, Subsection B, the Chapter will have all the rights granted to an Active Chapter.

Subsection E: Termination of an Inactive Chapter
A Chapter may remain on Inactive status for up to two semesters. After two semesters, the Chapter will be terminated in Greek Council, and the Chapter will follow the procedure of an
Associate Chapter, as defined in Article IV, Section 3.

Section 3. Associate Chapter.

Subsection A: Definition
An Associate Chapter is a Greek Organization on IIT’s campus that has been approved by IIT Office of Campus Life and the Greek Council. This Status is only given to new colonies on IIT’s campus or chapters that have been Inactive more than 2 semesters.

Subsection B: Fraternity/Sorority Expansion
Applications for new Fraternities and Sororities to colonize at IIT are subject to the IIT Greek Life Expansion Policy.

Subsection C: Rights of Associate Chapters
Associate Chapters shall have no voting rights at meetings but will have a voice. Associate Chapters will be allowed to attend all Greek Council sponsored events.

Subsection D: Requirements of Associate Chapters
An Associate Chapter is required to meet with the Greek Council’s Executive Board once a month to report on their progress as a new Chapter. They will also meet with the Greek Advisor twice a month to give a similar report.

Subsection E: Activation of Associate Chapters
An Associate Chapter’s Status will expire after three semesters. In order to become an Active Chapter, the Chapter must complete the following requirements:
1. Meet the requirements in Article IV, Section 1, Subsection C.
2. Meet the requirements in Article IV, Section 3, Subsection A and D.
3. Be voted in by the Greek Council with a two-thirds majority.

Section 4. Chapter Delegate.

Subsection A: Definition
A Chapter Delegate shall be the Chapter’s President or other defined by Article IV, Section 1, Subsection K.

Subsection B: Definition
An Active, Inactive and Associate Chapter all have Delegates that are required to attend Greek Council Meetings. They must fulfill the duties outlined in Article IV, Section 1, Subsection C.

Subsection C: Definition
In the event of a Delegate being unable to attend a meeting, the Chapter can select another Member from their own Chapter to serve in the Delegate’s place. In the event of a chapter being placed on Investigatory Suspension, the voting power of the delegate shall be given to the Temporary Delegate as outlined in Section 1, Subsection K.

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Section 5. **Junior Delegate.**
A Junior Delegate may be an Active or New Member of a Chapter. They are elected by their respective Chapter and help the Chapter Delegate fulfill their duties.

Section 6. **Active Member.**
An Active Member shall be defined as any initiated collegiate member that is an active member of an Active Chapter.

Section 7. **New Member.**
A New Member shall be defined as any non-initiated collegiate member of an Active Chapter.

**ARTICLE V**

**OFFICERS**

Section 1. **Executive Board.**

*Subsection A: Members*
The Executive Board for the Greek Council shall consist of, in the following hierarchy, the President, Vice President of Programming, Vice President of Internal Affairs, Vice President of Education, Vice President of Recruitment, and Vice President of External Affairs.

*Subsection B: Eligibility for the Executive Board*
To be eligible for an Executive Board Position, the person must be an Active Member of an Active Chapter and have a previous semester grade point average of 2.7 or higher and be in good academic standing with Illinois Tech. The specific positions must as well meet the following expectations:

1. President: Have been a Greek Council Executive Board Member or been a previous Executive Member of their Chapter;
2. President: Must not currently be the President of their Chapter or become the President of their Chapter during their 1-year term as Greek Council President. Conflict of this will result in the opening of nominations for President with elections to be held at the next meeting, at which the outgoing President will be removed and the incoming President will be installed. The Vice President of Programming will take over the duties of the President until a new one has been elected and installed.

*Subsection C: Term of Office*
The Executive Board shall serve a one year term. The Board will be elected at the end of the Fall Semester.

*Subsection D: Resignation*
Any Executive Board Member can resign. Should an Executive Board Member resign, nominations for the Member’s position will be opened during the meeting at which the Member resigns. Elections will be held during the following meeting.

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Subsection E: Impeachment
If an Executive Board Member is not fulfilling their duties, they can be impeached. A motion must be made during business and be tabled for one meeting. At the following meeting, a discussion will take place, followed by a vote. A two-thirds majority must vote in favor of impeachment in order for the motion to pass. Should the motion pass, nominations for the impeached Member’s position will be opened, with elections to be held during the following meeting.

Subsection F: Meeting Attendance
An executive board member will be eligible for impeachment if they have two unexcused absences within a semester. The absences can be approved by the Greek Council Advisor or the Greek Council President.

Subsection G: Limitations of Membership in the Executive Board
Any Chapter may not have more than two members on the Greek Council Executive Board.

Subsection H: Election
The Executive Board and all its Members will be elected at the last Meeting of the Fall Semester. Nominations will be opened at the third to last meeting of the Fall semester. Eligible candidates will then give a three-minute speech to the Greek Council followed by five minutes for questions. Once all candidates have completed a speech and questions, they will leave the room and discussion will take place for five minutes. The ballots will then be handled by the Greek Advisor and Greek Council President. The Greek Council President will inform the winning candidate. The newly elected Executive Board shall be sworn in immediately following elections.

Subsection I: Vote
Executive Board Members do not vote in meetings, but do have a voice.

ARTICLE VI
COMMITTEES AND CHAIRS

Section 1. Committees.

Subsection A: Standing Committees
The Standing of Committees will be the Philanthropy Committee, Judicial Risk Management Committee, Recruitment Committee, Greek Week Committee, Sports Committee, and Social Committee.

Subsection B: Eligibility for Standing Committees
To be eligible for a Standing Committee the person must be an Active Member of a Chapter and in good academic standing with their respective Chapter and the University for the semester(s) in term. The specific positions must as well meet the following expectations:
1. Philanthropy Committee: Be their Chapter’s respected VP of Philanthropy, Philanthropy Chair or Chapter equivalent. The Committee shall consist of a member of each Chapter and be led by the Philanthropy Chair.

2. Judicial Risk Management Committee: Be their Chapter’s respected VP of Risk Management Chair or Chapter equivalent. The Committee will be led by the Judicial Risk Management Chair.

3. Recruitment Committee: Be their Chapter’s respected VP of Recruitment, Recruitment Chair or Chapter equivalent. The Committee shall consist of a member of each Chapter and be led by the Vice President of Recruitment.

4. Greek Week Committee: Be their Chapter’s respective Greek Week Chair or Chapter equivalent. The Committee shall consist of a member of each Chapter and be led by the Greek Council Greek Week Chair.

5. Sports Committee: Be their Chapter’s respected Sports Chair or Chapter equivalent. The Committee shall consist of a member of each Chapter and be led by the Council’s Sports Chair.

6. Social Committee: Be their Chapters respected VP of Programming, Social Chair or Chapter equivalent. The Committee shall consist of a member of each Chapter and be led by the Social Chair.

7. Special Session Committee: Be the Chapter Delegate. The Committee will be led by the President of the Council.

8. By Laws Committee: Be an Active Member of a Chapter. The Committee will be led by the President of the Council.


**Subsection C: Term of Office**
The Committees shall serve for one semester.

**Subsection D: Vote**
Committees/Committee Members do not have a vote in meetings, but they do have a voice unless they are a chapter delegate.

**Subsection E: Additional Committees**
Any additional Committees can be created by the Executive Board whenever they are needed.

**Section 2. Chairs.**

**Subsection A: Members**
The Chairs will be Judicial Risk Management Chair, Philanthropy Chair, Greek Week Chair, Social Chair, Sports Chair, Student Government Association Representative, and President’s Student Advisory Committee Representative.

**Subsection B: Eligibility for Chairs**
To be eligible for a Chair Position, the person must be an Active Member of an Active Chapter and have a cumulative grade point average of 2.7 or higher and be in good academic standing for

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the semester(s) in term.

Subsection C: Term of Office
The following Chairs hold their office for one year, elected in the Fall: Judicial Risk Management, Social, Sports, Philanthropy
The following Chairs hold their office for one year, elected in the Spring: Greek Week and Student Government Representative.
The following chairs hold their office for one year, appointed in the Spring: President’s Student Advisory Committee Representative.

Subsection D: Resignation
Any Chair can resign. Should the Chair resign, nominations for the Chair’s position will be opened during the meeting at which the Chair resigns. Elections will be held during the following meeting.

Subsection E: Impeachment
If a chair is not fulfilling their duties, they can be impeached. A motion must be made during business and be tabled for one meeting. At the following meeting, a discussion will take place followed by a vote. A two-thirds majority must vote in favor of impeachment in order for the motion to pass. Should the motion pass, nominations for the impeached chair’s position will be opened, with elections to be held during the following meeting.

Subsection F: Meeting Attendance
A chair will be eligible for impeachment if they have two unexcused absences within a semester. The absences can be approved by the Greek Council Advisor or the Greek Council President.

Subsection G: Election
The Chairs will be elected at the second to last meeting of the Fall or Spring Semester, depending on the chair’s term. Nominations will open at the third to last meeting of the semester. The eligible candidates will then give a two-minute speech to the Greek Council followed by three minutes for questions. Once all candidates have completed a speech and questions the candidates will leave the room and discussion will take place for three minutes. The ballots will then be handled by the Greek Advisor and Greek Council President. The Greek Council President will inform the Greek Council of the winning candidate.

Subsection H: Vote
Chairs do not have a vote in meetings, but they do have a voice.
ARTICLE VII
MEETINGS

Section 1. Regular.
The Council shall meet bi-weekly while school is in session. The meeting time and place will be specified by the President of the Greek Council.

Subsection A: Quorum
Two-thirds of the Chapter Delegates must be present for Business to take place. Meetings can be started if Quorum is not met but no Business can be conducted.

Subsection B: Procedure
Robert’s Rules of Order shall be recognized as the parliamentary authority.

Subsection A: Quorum
The following define Voting at Council Meetings:
1. Chapter Delegates are the only members who have a vote in meetings. Junior Delegates may vote for Chapter Delegates, if the Chapter Delegate is not present.
2. A majority is needed to pass a motion or an election unless otherwise required by this document. In the case of a tie in an election, the two candidates with the highest votes will be re-voted on. If a tie continues then the President of the Greek Council will be the deciding vote.
3. There is no absent voting.
4. Secret Voting shall take place for votes regarding elections, judicial matters, or impeachments, or at the discretion of the Greek Council President.

Subsection D: Voice
All present at the meeting have a voice.

Subsection E: Attendance
Attendance will be taken at the beginning of each meeting by the Vice President of Internal Affairs. This attendance will be the official Greek Council Attendance record.

Subsection F: Minutes
Meeting Minutes will be made available to the public within 24 hours of the Greek Council Meeting. This will be facilitated and sent out by the VP of Internal Operations.

ARTICLE VIII
ADVISOR

Section 1. Definition.
There shall be one advisor who will serve as a mentor to the Greek Council. The advisor is a non-voting member of the council.

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Section 2. Selection.
The Greek Council Advisor shall be the Greek Life Coordinator.

ARTICLE IX
DISSOLUTION

Section 1. Dissolution.

Subsection A: Dissolution Voting Procedure
Dissolution of Greek Council will commence by a vote by all voting Chapters, and must pass with a 90% majority in favor. In the event that the vote is passed, Article IX, Section 1, Subsection B will be followed.

Subsection B: Process Dissolution
Upon dissolution of the Greek Council, the outgoing Greek Council President will ensure that all funds within the Greek Council SAF budget returns to the SAF, all funds within the Greek Council account will be distributed amongst the chapters and all property of the Council shall be handed over to the Office of Residence and Greek Life.

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THE BY-LAWS

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THE BY-LAWS

ARTICLE I

EXECUTIVE BOARD

Section 1. Executive Board General Tasks.
The Executive Board shall:

1. Create all Special Committees, and in making these committees, recognize representation from every Chapters.
2. Administer routine business between meetings of the Greek Council and other business that has been approved for action by the Greek Council.
3. Report all actions taken by the Executive Board at the next regular meeting.
4. Represent the Greek Council at Greek Council and non-Greek Council events, when necessary.
5. Meet on a weekly basis as an Executive Board.
6. Meet otherwise deemed as necessary by the Greek Council President. The Greek Council President may call special meetings of the Executive Board with 24 hours’ notice to all Executive Board members.
7. Have optional weekly office hours or meetings by appointment.

Section 2. Officer Duties.
The duties of the Executive Board officers will include but are not limited to the following:

The President shall:

1. Be responsible for all operations of the Greek Council
2. Call the Special Session Committee when needed
3. Call the By-Laws Committee when needed
4. Preside at all general Greek Council Meetings
5. Preside at all Greek Council Executive Board Meetings
6. Report to the Greek Council Advisor once a week
7. Maintain a complete and up-to-date copy of:
   a. Greek Council Constitution
   b. Greek Council By-laws
8. Represent the Greek Council, along with the Greek Council Advisor, in all external matters
9. Ensure that the Constitution and Bylaws are followed correctly
10. Create and disband committees not defined in this document as deemed necessary.

The Vice President of Programming shall:

1. Assume the duties of the president in their inability to serve or at the request of the president
2. Oversee the Sports, Social and Greek Week chairs and aid them in the execution of their responsibilities
3. Meet with the Greek Council Advisor at least twice a month

The Vice President of Education shall:

1. Create and present New Member Academy every semester to all new members from each chapter

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2. Work with the Judicial Risk Management Chair to coordinate a Risk Management Training for all Greek Chapters
3. Coordinate activities that uphold the scholastic values of Greek Council
4. Coordinate and promote leadership development and educational opportunities for Chapters
5. Work with the Greek Council Social chair and Advisor to distribute Greek Awards related to academics

The Vice President of Recruitment shall:
1. Serve as the head of the Recruitment Committee and call meetings when necessary
2. Oversee both formal and informal recruitment efforts by all members
3. Be charged with the enforcement of the Recruitment Rules, as determined by the Vice President of Recruitment at the suggestion of the recruitment committee
4. Coordinate with the Offices of Residence and Greek Life, Campus Life, Admissions, and all other pertinent departments of the university with regards to recruitment activities, changes of housing, etc.
5. Meet with the Greek Council Advisor a minimum of twice per month
6. Be responsible for all matters pertaining to Recruitment for the Greek Council
7. Provide resources and training opportunities for members in the area of Recruitment.
8. Develop, with the Vice President of External Affairs, all Greek Council materials for publicity and recruitment purposes

The Vice President of Internal Affairs shall:
A) Serve as Treasurer:
1) Track Greek Council finances
2) Perform a monthly review of the current account balances with the advisor and OCL staff
3) Collection of funds and chapter dues
4) Request SAF money, submit all budget proposals and purchase request

B) Serve as Secretary:
1) Be responsible for the official correspondence of Greek Council, unless otherwise instructed
2) Keep up-to-date record of the number of Active and New members of every chapter, including financial status of each chapter.
3) Keep up-to-date record of all the chapters executive and officers names and contact information
4) Keep minutes of all Greek Council and Executive board meetings, and of all Judicial Board hearings.
5) Deliver the minutes of each meeting within 5 days after the meeting.
6) Maintain a complete and up-to-date secretary file containing the following:
   a) Minutes from each council meeting for the past 3 years
   b) Copies of all contracts made by the Greek Council
   c) Current correspondences
   d) The most up-to-date Constitution and By-laws
7) Take roll

The Vice President of External Affairs shall:
1. Oversee all public media related to Greek Council including the creation of such media.

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2. Publicize and promote any event or function that Greek Council or an individual chapter/colony wishes to be brought forth to the Greek/Illinois Tech community.
3. Be responsible for a monthly Greek Update email/newsletter to be circulated throughout the community.
4. Maintain a public calendar for the Greek Community.
5. Oversee the SGA Representative and the Philanthropy Chair for the Council

Section 3. Vacancies.
When a vacancy shall occur in any other office other than that of President, such office shall remain vacant until a Special Election shall be called by the voting members and held to fill the vacancy or until the President appoints an Acting Officer, to be approved by the Executive Board by a ⅔ majority. Should a Vacancy in the Presidency arise, a special election will be held at the next available meeting to determine the new president.

ARTICLE II

COMMITTEES AND CHAIRS

Section 1. Chair Duties.
The duties of the Chairs will include but are not limited to the following:

The Judicial Risk Management Chair shall:
1. Oversee the Greek Council Judicial Board
2. Work with the Greek Council President to maintain and uphold all governing documents
3. Work with the Risk Management Chairs of each chapter to promote safety and encourage participation in chapter risk management event
4. Work with the Vice President of Education to provide Risk Management training to all Greek Chapters

The Student Government Senator shall:
1. Attend all SGA meetings
2. Report on SGA activities during Greek Council meetings
3. Relay the wishes of the Greek Council to SGA and serve as the official voting member of Greek Council on SGA
4. Report to the Vice President of External Affairs

The Sports Chair shall:
1. Organize and coordinate Greek Football in the Fall semester and other sporting events in the Spring semester
2. Meet with the Sports committee at least once a semester

The Greek Week Chair shall:
1. Organize and execute Greek Week in the Spring semester
2. Uphold the spirit of camaraderie amongst chapters during Greek Week
3. Communicate with Greek Week chairs

The Social Chair shall:

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1. Plan social events to promote siblinghood in the Greek community
2. Meet with the Social Committee at least once a semester
3. Plan annual formal for the Greek community
4. Manage Greek award process and distribute Greek award

The Philanthropy Chair shall:
1. Meet with the Philanthropy Committee twice a semester.
2. Plan one Philanthropy event a semester that the whole Greek community can attend.
3. Help individual chapters plan, promote and execute their philanthropy events
4. Encourage all Greeks to take part in any Greek philanthropy event
5. Meet with the Greek Council Advisor at least twice a month

The PSAC Chair shall:
1. Represent the Greek Council on the President’s Student Advisory Committee and report to the Greek Council on the happenings of PSAC.

Section 2. Committee Duties.
The duties of the Committees will include but are not limited to the following:

The Philanthropy Committee shall
1. Meet twice a semester to discuss:
   a. Up and coming philanthropy event
   b. Previous philanthropy events
   c. Provide advice on what to do and what not to do during a philanthropy event

The Judicial Risk Management Committee shall:
1. Communicate with the Judicial Risk Management Chair to schedule Greek Council Judicial Board Meetings
2. Help coordinate risk management events

The Recruitment Committee shall:
1. Meet a minimum of once per month during the academic year
2. Collect, share, and disseminate information pertaining to recruitment
3. Be responsible for all other matters pertaining to chapter recruitment.

The Sports Committee shall:
1. Help plan and organize Greek Football and other sporting events

The Greek Week Committee shall:
1. Help plan and organize Greek Week

The Social Committee shall:
1. Help the Vice President of Programming and Social Chair with their tasks
2. Help plan the Greek Formal in the Fall

The By-laws Committee shall:
1. Meet yearly to review the By-laws of the Greek Council
2. The President shall preside over the Committee

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3. Speak with the Greek Community about the By-laws
4. Present their findings at a Council Meeting to be approved

ARTICLE III

FINANCES

Section 1. Fiscal Year.
The fiscal year of the Council shall be from June 1, until May 31 of the following year.

Section 2. Agency.
Residence and Greek Life and the Office of Campus Life may not enter into contractual agreements that bind the Council without the consent of the President, Vice President of Internal Operations and Greek Council Advisor.

Section 3. Budget.
The Vice President of Internal Operations shall submit a budget to the Council no later than the last regular meeting of the semester. This budget will also be given to the Office of Campus Life and Residence and Greek Life. Special monetary assessments proposed by the Vice President of Internal Operations will be issued following an acceptance vote of at least two-thirds (2/3) from the Senior Delegate of the active Chapters.

Section 4. Chapter Duties
Subsection A: Amount
Dues shall be determined on each Chapter's current semester membership roster. The amount will be assessed to each Chapter based on the number of Active Members and New Members. The amount to be paid is equal to $20 per Active Member and $20 per New Member. A ten percent discount will be applied to the Chapter with the highest semesterly G.P.A. New Members shall be verified from the Chapter semester roster. Any changes to the amount of dues to be paid per Active and Associate Member shall be approved by the voting members of the Illinois Tech Greek Council.

Subsection B: Time of Payment
The dues of each Chapter shall be payable on or before the third regular meeting of each semester. Chapters who do not pay dues by this date shall be assessed a fine of one dollar, per name on roster, per week of delinquent payment. The Chapter will be placed on Financial Inactive Status as outlined by Article III, Section 2 of the Greek Council Constitution.

Section 5. Student Activities Fund.
Funds may be requested from the Student Activities Fund allocations on a semester basis.

Section 6. Non-Profit.
No part of the funds of the Council will accrue to the benefit of any individual, except as incurred for the benefit of the Council’s purpose. Funds collected will be expended exclusively for the Council’s purposes as described herein.

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ARTICLE IV
RECRUITMENT

Section 1. Definitions.

Subsection A: Prospective Member
Prospective member shall be defined as any student eligible for recruitment to each fraternity or sorority enrolled at or accepted for admission to IIT, or VanderCook College of Music, who is not already affiliated with one of the Greek organizations recognized by the Greek Council, or any student participating in a school or student organization sponsored orientation/introduction activity.

Subsection B: Formal Recruitment
The formal recruitment period, is called “Recruitment Week”, begins the Sunday prior to the start of the semester and ends the following Saturday, unless otherwise determined by the recruitment committee the prior semester. It is defined as the membership selection process for fraternities and sororities. It is a time for students to ask questions of fraternity and sorority members, define financial obligations, time commitments, and membership requirements.

Subsection C: Informal Recruitment
Informal recruitment is any period of time after formal recruitment until the end of the semester when sororities and fraternities can still recruit members. Informal recruitment begins the day formal recruitment ends and ends on the last day of the semester. Informal recruitment takes place during both the fall and spring semesters. During informal recruitment the chapters plan their own events and can bid at their own will.

Informal recruitment may be extended to exist during summer, at a ⅔ passing vote by the chapter delegates. Voting will take place at the last Greek Council general body meeting of the spring semester. This summer period is defined as beginning the Sunday after spring semester finals and ending the Friday prior to the first day of the fall semester.

Subsection D: Recruitment Events and Periods
A recruitment event shall be any event with the intended function of aiding in the recruitment of new members. Recruitment rules will apply to this event while a prospective member is at the Chapter event. Events sponsored by the Illinois Institute of Technology which require fraternities and sororities to host incoming students shall also be designated as recruitment periods. This includes Scholarship, and Preview Weekends, and any other event or period determined by the recruitment committee.
Subsection E: Bidding
Offering a formal invitation to join a fraternity or sorority.

Subsection F: Bid Date
The bid date represents the earliest possible time at which fraternities or sororities may officially extend invitations to join their organizations. It also represents the earliest possible time at which a prospective member may accept said bid. Bids may continue to be extended at any time after the bid date up until the last day of fall and spring classes. Absolutely no bidding will occur during the summer months and winter break. Bid dates will be the last date of formal recruitment.

Subsection G: Recruitment Rules
A body of special rules that are in effect during recruitment events and periods.

Subsection H: Alcohol Decorations
The Greek Council Judicial Board will be the final interpreter of what is considered an alcohol decoration. Alcohol decorations include, but are not limited to: posters, signage, wall hangings, and apparel which display anything of an alcoholic nature. Also considered alcohol decorations are shot glasses and alcohol containers, as defined in Subsection I Glasses, cups, or mugs that clearly display chapter, IIT, or VanderCook, names, symbols, or crests are not considered alcohol decorations.

Subsection I: Alcoholic Containers
Alcohol containers are defined as bottles, cans, boxes, bags, and any other item that contains alcohol or whose purpose is to contain alcohol. Boxes containing alcohol containers (such as boxes that hold/held beer cans) do not count as a container. If the boxes contain cans, only the cans are counted as containers.

Section 2. The Recruitment Committee.
Subsection A: Definition
The Recruitment Committee shall consist of the Vice President of Recruitment, each Chapter’s Recruitment chair, known as the Council Recruitment Committee, and any other interested party. The Vice President of Recruitment shall serve as chair.

Subsection B: Duties
The Recruitment Committee shall perform all tasks outlined in Article II Section 2.

Section 3. Period Recruitment Rules are in Effect.
Recruitment Rules are in effect during Recruitment Week, Scholarship, and Preview Weekends sponsored by the Illinois Institute of Technology, new student orientation periods, or any other periods designated by the Vice President of Recruitment at the suggestion of the Recruitment Committee.

Section 4. Alcohol and Drug Policy.
The Greek Council has voted on Substance free Recruitment Rules as outlined by FIPG and the NIC.

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1. Neither chapters nor their members may provide alcohol to prospective members at any time during a period when Recruitment Rules are in effect.

2. A prospective member may not bring his or her own alcohol during designated Recruitment events regardless of age, it is the chapter’s responsibility to ensure alcohol is not being brought or consumed.

3. During designated recruitment events, publicity pertaining to events in which alcohol might be served will be prohibited.

4. There shall be no alcoholic events in conjunction with Recruitment events or periods.

5. No illegal drugs shall be consumed by any member.

6. No alcoholic beverages may be consumed by any member, regardless of age, during any recruitment event or in the presence of any prospective member or public space.

7. No illegal drugs or drug paraphernalia shall be in plain sight at any time.

8. No containers of alcohol shall be in plain sight in common areas of the houses, chapter rooms, and private rooms with open doors.

9. Alcoholic containers are prohibited during periods when the Recruitment Rules are in effect.

10. If a member of a chapter is over 21, they are allowed to drink off campus at a location that is not an event with prospective members, who are of the legal drinking age, provided they do not invite prospective students with them or pay for them.

Section 5. Inspection Policy for Recruitment Rules.

The following define how recruitment inspections take place.

1. Inspections will take place during periods in which recruitment rules are in effect. An initial inspection will take place before the period is in effect and a second inspection will be conducted on a random day while the period is in effect if the duration of this period is 72 hours or longer. Recruitment chairs for each chapter will be notified prior to any inspection. No intercoms or any other communication devices, including word-of-mouth, may be used to announce the arrival of the inspection team during the second round of inspections.

2. In these inspections, the inspection team shall look for any item relating to alcohol, drugs, or considered in bad taste/inappropriate by the team. During the first inspection the team will ask for these items to be placed out of sight. No violations will be given out at this time, barring violations of the student code of conduct. All common areas, open/closed doors, rooms that warrant reasonable suspicion and rooms where prospective members are staying or may enter may be inspected at the discretion of the inspection team. All chapters will be inspected in the same manner.

3. The second inspection will take place in the same manner as the first. In this inspection, anything relating to alcohol, drugs, violating the student code of conduct or considered in bad taste/inappropriate by the inspection team will result in a violation. Any item that was asked to be removed during the first inspection that was not will result in a violation.

4. Inspection Teams are as follows:
   - First round: The Council’s Vice President of Recruitment and another member of the Greek Council Executive Board
   - Second round: The Council’s Vice President of Recruitment and the Council’s Judicial Risk Manager or another Greek Council officer

**REVISED: 2-07-2018**
Section 6. Rule Violations.
All Chapters shall require current members and prospective members to follow all IIT policies, including the IIT Student Code of Conduct as outlined in the student handbook.

Subsection A: Alcohol Container or Decoration Violation
Any alcohol container found with a measurable amount of liquid shall be assessed a fine of $25/container to the individual chapter. Any empty alcohol container or alcohol decoration shall be assessed a fine of $10/container to the individual chapter.

Subsection B: Alcohol and Drug Violations
If there is any violation of numbers 1 through 5 of the alcohol policy in Article IV, Section 4 by a member(s) of any Chapter or by any prospective student(s) where a Chapter is directly at fault, a first or second offense will be given.

Subsection C: Siblinghood
In the spirit and foundation of brotherhood and sisterhood and of the Council’s united front, "bad-mouthing" another Greek organization or any member thereof, will not be permitted and can be subjected to a $50 fine as seen fit by the Greek Council Judicial Board.

Subsection D: Chapter Paraphernalia Rule
No Chapter Paraphernalia will be distributed to non-members until after the formal recruitment period is over. This includes but is not limited to t-shirts, Frisbees, mugs, etc. This is not meant to include fraternity or sorority literature or other written information.

Subsection F: Scholarships
All Council Chapters are entitled to offer scholarships to incoming students. Any recipient of a Greek organization-sponsored scholarship cannot be required to join the organization from which he/she received it, and cannot be required to show an interest in Greek life.

Subsection G: Professional Entertainment
No form of professional entertainment sponsored by a fraternity or sorority shall be allowed on campus without first being approved by the Council Recruitment Committee or the Office of Residence and Greek Life and Greek Council Vice President of Recruitment.

If an infraction of any of the Recruitment Rules, including the Alcohol Policy, should occur, a formalized written complaint is to be delivered to the Greek Council Vice President of Recruitment within 48 hours from the time of infraction. The Greek Council Judicial Board shall rule on any violation and levy due sanction, with the Vice President of Recruitment and the Greek Council Advisor. Any complaint pertaining to Recruitment that is not an explicit violation of the Recruitment Rules can be brought to the Greek Council Vice President of Recruitment for mediation or the Greek Council Judicial Board.

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Subsection D: First Offense
A fine will be assessed of $200 per individual Chapter caught in violation along with a fine of $400 per prospective student found in association with the guilty party(ies). The National and Alumni Chapters of the Chapter will be notified by the Residence and Greek Life office of the offense along with the administration of Illinois Institute of Technology. The Council will then put the entire Chapter on probation for a period of one calendar year starting on the day the violation is filed with the Council. During the probation period, the Chapter will be required to have full house inspections prior to any social event with prospective students.

Subsection E: Second Offense
The second offense will only apply to Chapters who have previously violated the rules and are currently serving the one-year probation period. The same steps will be taken as in the first offense. Along with being brought before Greek Council and voted on for termination as a Greek organization at the Illinois Institute of Technology. The Chapter in violation will have their voting rights automatically suspended before the final vote is taken. If the vote passes, the Chapter will no longer have status as a Greek organization at the Illinois Institute of Technology. If the vote does not pass, the Chapter will serve the rest of their probation along with the addition of another year.

Subsection F: Potential Sanctions for Recruitment Violations
Please note that the steps taken by Greek Council are in no way connected with the additional measures that could possibly be taken by the administration of the Illinois Institute of Technology.
Potential Sanctions for Recruitment Violations include:
1. Notification to Inter/National Headquarters or equivalent
2. Social Probation
3. A written and spoken apology presented at a Greek Council meeting
4. Any other punishment deemed appropriate by the Greek Council Judicial Board and the Greek Council Advisor

ARTICLE V
ASSOCIATION AND INITIATION

Section 1. Membership Restriction.
Only students from the Illinois Institute of Technology, VanderCook College of Music, and Shimer College are eligible to become members of any Greek organization on campus. If a New Member is no longer a member of a Chapter, the student may become a New Member of another Chapter as long as there are no financial obligations to the former and does not go against any National Organizations regulations.

Section 2. Notification.
The Greek Council Advisor shall be notified within 48 hours of any new New Members of a chapter.

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ARTICLE VI
JUDICIAL BOARD

Section 1. Function.
The Judicial Board shall be responsible for conducting hearings on charges that concern Member activities in violation of the Greek Council Constitution, Bylaws, Rules, recruitment violations, agreements, Officer Write Ups, and/or regulations that cannot be resolved by a conference of delegates of the Members involved.

Section 2. Function.
Subsection A: Selection
The Judicial Board shall consist of the Judicial Chair or Chapter Delegate from each active chapter on Greek Council in addition to the Judicial Risk Management Chair of the Greek Council who shall chair the Judicial Board. No members of the Greek Council Executive Board may serve on the Judicial Board.

Subsection B: Requirements
Judicial Board members will be required to attend a training session prior to their first hearing to be organized by the Judicial Risk Management Chair. A Chapter must have Greek Council voting rights for its Judicial Chair or Chapter Delegate to serve on Judicial Board.

Subsection C: Vacancies
In the event of a vacancy on the Board, the missing Chapter(s) shall be excluded from the hearing procedure and voting.

Section 3. Complaints and Pre-Hearing Timeline.
Subsection A: Complaints
Complaints may be filed by a Chapter, the Greek Council Executive Board, the Inspection team, the Greek Council Advisor, Dean of Students, or any member of the Greek Community. Complaints from any other source should be filed through the Greek Council Advisor.

Subsection B: Form and Timing
1. Complaints must be in online HawkLink form and signed by either the accusing individual, the Chapter President, Council President, members of the Inspection team, Greek Council Advisor, or Dean of Students. They also must be based on facts, not hearsay or rumor.
2. Complaints must be filed with the Greek Council Judicial Chair within one week of an incident, with the exception of a complaint based on a Public Safety report, in which case the complaint must be filed within two (2) business days of receiving the report.

Subsection C: Investigation and Mediation
1. In the case of a Greek Council Executive Board or Inspection team complainant, the matter will automatically be taken to hearing. The Judicial Chair must inform the accused Chapter of the complaint within 24 hours, and a hearing must take place within one week.

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2. In the case of a Chapter complainant against another Chapter, the Judicial Chair must inform the accused chapter, and hold a mediation session within 48 hours between the accuser and accused Chapters. All attempts should be made to reach a solution satisfactory to both Chapters; if such an agreement cannot be reached, the issue is automatically brought to a hearing.

3. In the case of an individual, Greek Council Advisor, or Dean of Student Affairs complainant, the Judicial Chair must deliver a copy of the complaint to Chapter officials within 48 hours, and meet with them to discuss the matter. The Judicial Chair shall also investigate the complaint and decide if there is enough cause and evidence to bring the matter to a hearing. The Judicial Chair must, at the end of the 48 hours, inform both the complainant and accused parties of their decision whether or not to bring the matter to a hearing. If the matter is to be brought to a hearing, the hearing must take place within one week of informing the parties. If the Judicial Chair does not believe a complaint is worth bringing to a hearing, and informs the complainant so, the following must occur in order for the matter to be brought to a hearing:

   a. In the case of an individual complainant of the Greek Community, the individual must get their Chapter to file an appeal complaint within 48 hours.
   b. In the case of a Greek Council Advisor or Dean of Students complaint, they need only to inform the Judicial Chair that they disagree with their findings and force the matter to Judicial Board.

Subsection D: Hearings

1. Attendance: A minimum of four elected members plus the Judicial Chair must be present for a hearing to take place. Any members of the board who are members of the accused Chapter or complainant’s Chapter, shall be ineligible to serve on the board for the respective hearing. This policy does not prevent the Judicial Chair from chairing the Board, but does prevent him/her from voting to break a tie; in such a case, the highest-ranking Executive Board member not involved in the dispute should be present. Representative(s) of the accused Chapter must be present. The complainant(s) may also be present if they wish. Either the Greek Council Advisor or a representative of the Office of Residence Life and Greek Life should be present as well. The Greek Council President and Vice President of Recruitment may be in attendance for recruitment violations. The hearing will be closed to all other individuals.

2. Procedure
   a. The Judicial Chair will preside over the hearing. The Judicial Chair has the authority to run the hearing as he/she sees to be in the best interest of seeking the truth, however, the procedures should be followed as closely as possible.
   b. The hearing will begin with an introduction of all individuals present.
   c. The Judicial Chair will then state the complaint, and possible infractions. In the event of a Chapter complainant, the accusing Chapter would then be given time to speak.
   d. The Judicial Chair will then call forward any witnesses of the incident to testify and answer questions from the Judicial Board. The Judicial Chair shall also give the accused Chapter opportunities to question any witnesses.
   e. The accused Chapter will then have an opportunity to speak on their behalf. The Judicial Board can, at this time, ask the accused Chapter any questions it desires.

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f. At the conclusion of the hearing, the Judicial Chair will then ask all present to leave the room, with the exception of the Judicial Board, so deliberation may take place.

3. **Deliberation:** The Board shall discuss and vote on the matter at hand behind closed doors. Any voting shall be done by secret ballot. In the event of a tie, the tie-breaking vote shall be cast by the Judicial Chair if they are not an individual complainant, a member of a Chapter complainant, or a member of an accused Chapter; if the Judicial Chair is so involved in the case, the tie-breaking vote shall be held by the highest-ranking present Executive Board member not so involved in the dispute. Should the board find the accused guilty, they shall determine suitable penalty for the infraction(s). If at any time during the deliberation the Board finds it necessary, they may call any individual either into the deliberation room, or call them in order to speak to them. Either the Greek Council Advisor, or a representative of the Office of Residence and Greek Life should be available if the Board needs to speak to them. All deliberations of the Board shall be confidential.

### Subsection E: Reporting of Judicial Findings

1. **Complainant / Accused Notification:** If the attendees of the hearing are waiting for the results of the hearing, the Judicial Chair should call all parties back into the room and announce the findings of the Board. If the complainant and/or accused Chapter are not remaining at the location, the Judicial Chair should immediately contact them to inform them of the findings.

2. **Full Report Distribution:** A full report of any complaints and their outcomes shall be kept on record and distributed to the accused Chapter. This report shall also be given to the Greek Council Advisor, Dean of Students, Office of Student Conduct, and the Chapter Advisor of the accused Chapter. This report will be distributed whether the finding of the Board is guilty or not, or whether or not the matter is sent to hearing. However, in the event of a hearing in which the accused Chapter is found guilty, the report will also be sent to the National Headquarters and/or Alumni Board of the Chapter.

3. **Community Notification:** A condensed report, simply stating the infraction and the findings of the Board will be available for the entire Greek Community. The Judicial Chair shall, at the Greek Council meeting following the closing of any complainant’s case, report to the Greek council the findings of the Judicial Proceedings.

### Subsection F: Penalties

1. **Financial Penalties:** The Board may require the guilty Chapter to pay for any damaged property, as determined by the Board. In addition, for non-alcohol or non-rush related incidents, the Board may fine the accused Chapter a maximum of $15 per name on the current membership roster on file with the Greek Advisor.

2. **Non-Financial Penalties:** Other penalties may be assessed accordingly to suit the violations of the Chapter. Penalties must be fair, reasonable, and treated with objectivity. Penalties must be appropriate to the nature and degree of the offense.

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ARTICLE VII
GREEK AWARDS

Section 1. Chapter Awards.
The Greek Council shall recognize Chapter achievements in the following ways:
1. Awards to chapters and new member classes with the highest GPA for each semester
2. Awards to the chapter with the most improved GPA for each semester

Section 2. Individual Awards.
Greek Council shall annually recognize outstanding individual Fraternity and Sorority members in the following areas:
1. All Active Award: this award will be given to the member who has had the greatest involvement in their chapter, the Greek Council and the Illinois Tech community.
2. Outstanding Greek of the Year: this award will be presented to the individual that most clearly represents and exemplifies their Chapter’s founding values and is an active participant in their chapter and the Greek community.
3. Outstanding President of the Year
4. Outstanding New Member of the Year
5. Outstanding Scholar of the Year
6. Outstanding Contributor to Community Service or Philanthropy

Section 3. Individual Awards.
Nominations shall be completed using an application developed by the Executive Board each year. Winners shall be selected by the greek advisor, social chair, and vice president of programming. Awards shall be presented at the end of semester awards banquet or an equivalent event.

ARTICLE VIII
ADVISOR

Section 1. Duties.
The advisor is required to attend or find a person approved by the university to attend out-of-town events in which the student organization participates. The advisor attends Greek Council Executive Board meetings, general body meetings, and all meetings with officers as listed throughout the by-laws. The advisor's role is not to run the organization, but to give advice to members and officers and to facilitate an experience rich in opportunities for intellectual, cultural and personal growth.

ARTICLE IX
AMENDMENTS

Section 1. Procedure.
The President and the Greek Council Advisor will recommend amendments of governing documents to the Chapter Delegates on an annual basis. Governing documents will become effective once passed by the Chapter Delegates at a two-thirds approval vote.

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