The Office of Financial Aid is committed to providing our students with information related to their personal financial aid packages. Please use the checklist below as a reference guide to help you manage your financial aid account. If you have any questions, please contact us at finaid@iit.edu or 312.567.7219, or visit finaid.iit.edu.

**THIS SUMMER**

- **June 4**: Submit all outstanding documentation to the Office of Financial Aid for the upcoming academic year by this date to see your federal aid reflected on your first bill.
- **Mid-July**: Establish a payment plan with the Office of Student Accounting if you plan to pay in installments for any portion of your bill not covered by scholarships or federal aid.
- **July**: Review financial aid awards and determine how you will pay your bill. If borrowing loans, complete Master Promissory Note(s) and Entrance Counseling for Federal Loans at studentloans.gov.

**FALL 2018**

- **Early August**: Complete a Title IV Authorization Form with the Office of Student Accounting. This form allows Illinois Tech to apply financial aid to non-mandatory fees such as bookstore charges, library fines, and health insurance.
- **August 20**: Fall 2018 classes begin. Institutional scholarships and federal financial aid disburse to your account assuming all requirements are satisfied. Make payments through the portal, in the TouchNet system.
- **September 1**: Make any course schedule changes by this date. You could have a balance if you do not drop courses properly with the Registrar’s Office.
- **Early September**: Check the disbursement of your aid on the portal. If not all aid has disbursed but all requirements on your account are satisfied, please contact our office.
- **Early October**: File your Free Application for Federal Student Aid (FAFSA) for 2019–20 using Illinois Tech’s School Code 001691. Students are encouraged to complete their FAFSA as soon as possible for full consideration of all financial aid awards.
- **November**: Register for spring classes. Double check that your bill is paid in full for the fall term. An outstanding balance will prevent registration for additional terms.
- **December**: Consider your 2019 summer enrollment plans and watch for registration to open. Look for outside scholarships.

**SPRING 2019**

- **Mid-December**: Establish a payment plan with the Office of Student Accounting if you plan to pay in installments for any portion of your bill not covered by scholarships or federal aid.
- **January 14**: Spring 2019 classes begin. Institutional scholarships and federal financial aid disburse to your account, assuming all requirements are satisfied. Make payments through the portal, in the TouchNet system.
- **January 26**: Be sure to make any course schedule changes by this date. You could have a balance if you do not drop courses properly with the Registrar’s Office.
- **Early February**: Check the disbursement of your aid on the portal. If not all aid has disbursed but all requirements are satisfied, please contact our office.
- **March**: Receive 2019-20 award letter from the Office of Financial Aid. Begin planning for next fall.
- **April**: Register for fall term. Double check that your bill is paid in full for the spring term. An outstanding balance will prevent registration for additional terms.
- **May 18**: Spring 2019 Commencement takes place. Any student who borrowed Federal Student Loans should complete Loan Exit Counseling at studentloans.gov prior to graduating.