

## 2019 BIWEEKLY PAYROLL CALENDAR

Pay Period #	First Day Day Period (Start Date)	Last Day of Pay Period (End Date)	Submission Deadline  Employees - 10 a.m. Approvers - 4 p.m.	Pay Date
1	12/16/2018	12/29/2018	*** 12/20/2018	1/4/2019
2	12/30/2018	1/12/2019	1/14/2019	1/18/2019
3	1/13/2019	1/26/2019	1/28/2019	2/1/2019
4	1/27/2019	2/9/2019	2/11/2019	2/15/2019
5	2/10/2019	2/23/2019	2/25/2019	3/1/2019
6	2/24/2019	3/9/2019	3/11/2019	3/15/2019
7	3/10/2019	3/23/2019	3/25/2019	3/29/2019
8	3/24/2019	4/6/2019	4/8/2019	4/12/2019
9	4/7/2019	4/20/2019	4/22/2019	4/26/2019
10	4/21/2019	5/4/2019	5/6/2019	5/10/2019
11	5/5/2019	5/18/2019	5/20/2019	5/24/2019
12	5/19/2019	6/1/2019	6/3/2019	6/7/2019
13	6/2/2019	6/15/2019	6/17/2019	6/21/2019
14	6/16/2019	6/29/2019	7/1/2019	7/5/2019
15	6/30/2019	7/13/2019	7/15/2019	7/19/2019
16	7/14/2019	7/27/2019	7/29/2019	8/2/2019
17	7/28/2019	8/10/2019	8/12/2019	8/16/2019
18	8/11/2019	8/24/2019	8/26/2019	8/30/2019
19	8/25/2019	9/7/2019	9/9/2019	9/13/2019
20	9/8/2019	9/21/2019	9/23/2019	9/27/2019
21	9/22/2019	10/5/2019	10/7/2019	10/11/2019
22	10/6/2019	10/19/2019	10/21/2019	10/25/2019
23	10/20/2019	11/2/2019	11/4/2019	11/8/2019
24	11/3/2019	11/16/2019	11/18/2018	11/22/2019
25	11/17/2019	11/30/2019	12/2/2019	12/6/2019
26	12/1/2019	12/14/2019	12/16/2019	12/20/2019

NOTE: Employees should begin inputting time online the first day of the pay period.

\*\*\*Denotes early time sheet submission date (Dates are subject to change)