

2018 BIWEEKLY PAYROLL CALENDAR

Pay Period #	First Day Day Period (Start Date)	Last Day of Pay Period (End Date)	Submission Deadline Employees - 10 a.m. Approvers - 4 p.m.	Pay Date
1	12/17/2017	12/30/2017	*** 12/21/2018	1/5/2018
2	12/31/2017	1/13/2018	*** 1/12/2018	1/19/2018
3	1/14/2018	1/27/2018	1/29/2018	2/2/2018
4	1/28/2018	2/10/2018	2/12/2018	2/16/2018
5	2/11/2018	2/24/2018	2/26/2018	3/2/2018
6	2/25/2018	3/10/2018	3/12/2018	3/16/2018
7	3/11/2018	3/24/2018	3/26/2018	3/30/2018
8	3/25/2018	4/7/2018	4/9/2018	4/13/2018
9	4/8/2018	4/21/2018	4/23/2018	4/27/2018
10	4/22/2018	5/5/2018	5/7/2018	5/11/2018
11	5/6/2018	5/19/2018	5/21/2018	5/25/2018
12	5/20/2018	6/2/2018	6/4/2018	6/8/2018
13	6/3/2018	6/16/2018	6/18/2018	6/22/2018
14	6/17/2018	6/30/2018	*** 6/29/2018	7/6/2018
15	7/1/2018	7/14/2018	7/16/2018	7/20/2018
16	7/15/2018	7/28/2018	7/30/2018	8/3/2018
17	7/29/2018	8/11/2018	8/13/2018	8/17/2018
18	8/12/2018	8/25/2018	8/27/2018	8/31/2018
19	8/26/2018	9/8/2018	9/10/2018	9/14/2018
20	9/9/2018	9/22/2018	9/24/2018	9/28/2018
21	9/23/2018	10/6/2018	10/8/2018	10/12/2018
22	10/7/2018	10/20/2018	10/22/2018	10/26/2018
23	10/21/2018	11/3/2018	11/5/2018	11/9/2018
24	11/4/2018	11/17/2018	11/19/2018	11/23/2018
25	11/18/2018	12/1/2018	12/3/2018	12/7/2018
26	12/2/2018	12/15/2018	12/17/2018	12/21/2018

NOTE: Employees should begin inputting time online the first day of the pay period.

***Denotes early time sheet submission date (Dates are subject to change)