Internships are single semester work commitments to an employer. The shorter nature of internships gives the benefit of allowing students to work with multiple employers if they choose to do more than one internship; essentially, it allows students the opportunity to experience multiple facts of a field before making longer commitments.

Co-ops, short for “cooperative education,” are multi-semester commitments with one employer. The longer nature means that students will be more likely to be involved in long-term work projects and see the end product of their efforts. At a minimum students must commit to a co-op at least 2 full time semesters, 4 part time semesters, or some equivalent combination, such as two part time semesters equal one full time semester.

Faculty advisors play an essential role in ensuring that students take part in internship/co-op experiences that are academically appropriate and, therefore, advisors should review a student’s internship/co-op application thoroughly before issuing approval.

By signing below, I confirm that I have read and understand the following:

1. **RELEVANCE TO COURSE OF STUDY** - I have read and reviewed this student’s proposed intern/co-op position description that is included with and attached to the internship/co-op application:
   1. The content, scope, and nature of the work outlined in the description are relevant to the student’s current academic program and course of study.
   2. The responsibilities and tasks of the internship/co-op are at a level commensurate with the degree the student is pursuing (e.g., B.S., M.Arch, Ph.D., etc.).

2. **APPROPRIATE ACADEMIC PLAN** - I have reviewed the student’s Cooperative Education Plan that is included with and a part of the internship/co-op application and agree that the student will be able to make satisfactory academic progress toward graduation while working in the internship/co-op.

3. **REASON FOR INTERNSHIP/CO-OP** - I confirm that the student will undertake the internship/co-op for at least one of the following reasons:
   1. To supplement coursework;
   2. To assist in research which will be incorporated into a final thesis/dissertation; or
   3. To fulfill degree requirements

Advisor Signature: ____________________________  Advisor Name: ____________________________

Student Name: ________________________________  CWID: ________________________________

Date: ______/_____/______

Questions? Contact Career Services: CareerServices@iit.edu, 312.567.6800, Hermann Hall 113