Company: U.S. Securities and Exchange Commission

Job Title: Summer 2016 Student Honors Business Program (Graduate)

Position Type: Part-Time Internship

Job Description:

Do you want to perform challenging work in a collegial environment? Begin by investing in your career and future at the U.S. Securities and Exchange Commission (SEC)!

The SEC is seeking bright, innovative, results-oriented graduate students for its Summer 2016 Student Honors Program in the Washington, DC Home Office and our Regional Offices. We offer graduate students robust responsibilities and experiences that enhance their careers. Over the course of the ten-week program, students work with Commission staff on projects particular to the specific Division or Office to which they are assigned. Students will also have the opportunity to participate in seminars/workshops, and roundtable discussions that will provide detailed information and guidance on securities laws.

Graduate students will be assigned to work with SEC staff members on projects and assignments that cover a broad range of the agency’s work. That work depends on the division or office where the student works.

Intern assignments range from supporting securities regulations to assisting in professional administrative functions such as human resources, contracting, auditing, etc.

For information about the opportunities and the work that interns do in specific offices and divisions, please read the SEC's website: http://www.sec.gov/jobs/jobs_students.shtml

The SEC is looking for the following majors at the graduate/professional level:

- Business Administration (Finance, Economics, Accounting, Human Resources, Marketing, Acquisitions/Contracting, Project Management)
- Liberal Arts (Journalism, Communications, Psychology)
- Mathematics/Statistics
- Information Technology/Information Systems/Computer Science (SAS, Stata, C, R, Python, Matlab, Perl, SQL)
Graphic Design/Gaming & Simulation/e-Learning (Technology Enhanced Learning)

Government/Public Policy

Archival, Library, or Information Studies

Adult Education/Learning & Development/Organizational Development

**How to Apply:**


Documents Required:

Cover Letter; Unofficial Transcript; Writing Sample