The Office of Financial Aid is committed to providing our students with information related to their personal financial aid packages. Please use the checklist below as a reference guide to help you manage your financial aid account. If you have any questions, please contact financial aid at finaid@iit.edu or 312.567.7219, or visit finaid.iit.edu.

**THIS SUMMER**

- **June 15**: Submit all outstanding documentation to the Office of Financial Aid for the upcoming academic year. June 15 is the Priority Submission Date for documentation.

- **July 8**: Receive bill from the Office of Student Accounting for upcoming fall semester.

- **Mid-July**: Establish payment plan with the Office of Student Accounting if you plan to pay in installments for any portion of your bill not covered by scholarships or federal aid.

- **July**: Review financial aid award package and determine how you will pay your bill. Complete Master Promissory Note(s) and Entrance Counseling for Federal Loans at studentloans.gov.

**FALL 2016**

- **Early August**: Complete a Title IV Authorization Form with the Office of Student Accounting. This form allows IIT to apply financial aid to non-mandatory fees such as bookstore charges, library fines, and health insurance.

- **August 22**: Fall 2016 classes begin. Institutional scholarships and federal financial aid disburse to your account. Payments can be made through the portal, in the TouchNet system.

- **September 3**: Be sure to make any course schedule changes by this date. If you do not drop courses properly with the Registrar’s Office, you could be charged!

- **Early September**: Check financial aid disbursement on your portal. If all aid is not disbursed but all requirements are satisfied, please contact our office.

- **November**: Register for spring classes. Double check bill is paid in full for the fall term. An outstanding invoice will prevent registration for additional terms.

**SPRING 2017**

- **Mid-December**: Establish payment plan with the Office of Student Accounting if you plan to pay in installments for any portion of your bill not covered by scholarships or federal aid.

- **Early January**: File your Free Application for Federal Student Aid (FAFSA) for 2016–17 using IIT School Code 001691. Use the IRS data retrieval tool for quick processing. Use an estimate of your taxes if necessary to submit your FAFSA early. It’s okay to make changes later!

- **January 11**: Spring 2017 classes begin. Institutional scholarships and federal financial aid disburse to your account. Payments can be made through the portal, in the TouchNet system.

- **January 21**: Be sure to make any course schedule changes by this date. If you do not drop courses properly with the Registrar’s Office, you could be charged!

- **Early February**: Check financial aid disbursement on the portal. If all aid is not disbursed but all requirements are satisfied, please contact our office.

- **February 7**: Illinois Tech FAFSA priority submission date. We recommend that you submit the FAFSA by this date for full consideration of all financial aid. Some financial aid is awarded on a first-come, first-served basis.


- **April**: Register for summer and fall terms. Double check bill is paid in full for spring term. An outstanding balance will prevent your registration for additional terms.