SOAR (Student Orientation, Advising, and Registration) is the first impression a new student has with Illinois Tech. Because of this, SOAR Leaders are vital in helping to create and facilitate an inclusive community where all new students feel welcomed to be their authentic selves. The primary goal of a SOAR Leader is to help facilitate the transition of undergraduate, graduate, transfer, and international students to Illinois Institute of Technology. SOAR Leaders will serve as positive role models for incoming students by facilitating group discussions on salient topics, sharing their student experiences, helping them connect to campus resources, answering questions about Illinois Tech, and helping them to acclimate to life as an Illinois Tech student. Successful SOAR Leaders often possess the following characteristics:

- Flexibility
- Organization
- Enthusiasm
- Professionalism
- Positive attitude
- Relatability to others
- Connection to your own student transition experience
- Open-minded towards diverse cultures, ethnicities, lifestyles, and backgrounds
- Strong Interpersonal Skills

**Description of Role and Responsibilities**

- Serve as a positive representative of the university to new students and their guests
- Portray Illinois Tech, its policies, agencies, services, and Campus Life in a professional manner to new students and their families and supporters
- Assist students in becoming active and engaged members of the Illinois Tech community
- Lead a group of 15-20 new students
  - Facilitate group discussions, guide students to sessions across campus, eat together as a group, and create a sense of community amongst the group
  - Encourage and promote interactions amongst different small groups
- Act as a resource to new students and their families and supporters
  - Be knowledgeable of Illinois Tech academics, policies and procedures, campus services, activities and programming, building locations, and all other aspects of Illinois Tech life
- Assist SOAR staff with check-in, set-up/tear-down, advising, campus tours, etc.
- Actively promote and participate in Welcome Week activities
- Promote an inclusive environment for all students who come to SOAR
- Other duties as assigned

**Terms of Service - *Dates are subject to change***

- Serve as a SOAR Leader from **May 13, 2019 to May 8, 2020**
  - To be present for the following dates:
    - **Student Life Leader Training:** May 13-14, 2019
    - **SOAR Leader Training:** June 10-13, 2019
    - **Summer SOAR Sessions:**
      - **SOAR Session I:** June 18-19, 2019
      - **SOAR Session II:** June 26-27, 2019
      - **SOAR Session III:** July 9-10, 2019
      - **SOAR Session IV:** July 17-18, 2019
      - **Transfer SOAR:** July 20, 2019
      - **SOAR Session V:** August 13, 2019
      - **Graduate SOAR:** August 13, 2019
      - **Winter SOAR:** January 2020
- Aid with Welcome Week activities and programming
  - To be present for the following dates:
    - Welcome Week: **August 12-19, 2020**
- Aid with Student Life Leader selection by assisting with information sessions and group process
  - **Late Fall 2019-Spring 2020**

**Position Requirements**
- Attend and participate in all spring/summer training sessions, orientation sessions, and staff meetings
- Live in on-campus housing throughout all of summer SOAR
- Be a registered, undergraduate student at Illinois Tech in good academic and behavioral standing
  - Maintain a minimum 2.5 cumulative GPA during the employment period
- During SOAR sessions, SOAR Leaders will work 20+ hours per week and cannot work more than 20 hours at another on-campus job. Any commitments over 20 hours per week must be discussed with your supervisor
- Have attended Illinois Tech for at least one semester
- Complete all duties described in the SOAR Leader position description, as well as additional duties designated by your supervisor or Campus Life staff
- If emailed by supervisor or Campus Life staff that requires a response, respond within 24 hours
- Be on time, present, and engaged for all SOAR Leader responsibilities

If at any time you have questions regarding these requirements or the application process, please contact the Office of Campus Life at **campus.life@iit.edu** or 312.567.3720.