

Request for Reinstatement

Use this form when requesting any reinstatement to the university after a leave or withdrawal.

NOTE: This form is intended for Stuart School of Business PhD and Master's students. Undergraduate students should refer to Undergraduate Academic Affairs to petition for reinstatement.

Student Personal Information (Please print legibly):

Last Name	First Name	Student ID/CWID
Street Address	City/ State	Zip Code
Telephone Number	Email Address	Major

Student Academic Information

Please complete each line according to how you intend to enroll at Stuart:

My last semester of enrollment at Stuart was: Year _____ Spring/Fall/Summer _____

I intend to enroll: _____ Full-Time _____ Part-Time

My cumulative GPA before my absence was: _____

Reason for Request of Reinstatement

Explain the reason for your absence:

- _____ Medical
- _____ Academic difficulty
- _____ Personal
- _____ I do not wish to disclose
- _____ Other:

If you wish to explain in more detail why you are requesting to be reinstated, do so below:

- [How to insert an electronic signature in a PDF document\(Click here\).](#)
- **Be certain to download the PDF first and save it with the details specific to you in the form name, then reopen it on Adobe reader to complete the form.**

Student Signature _____ Date _____

Academic Advisor Approval _____ Date _____

Assistant Dean Approval [if required] _____ Date _____