Course Revalidation Form

All Stuart graduate courses completed six years prior to the intended graduation date are subject to a course revalidation review and possible revalidation process, at the discretion of the Program Director.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Student ID/CWID</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

Address Number and Street | City, State, Zip Code | Email Address
--------------------------|-----------------------|-----------------|

Revalidation of an outdated course will be required when the course content has substantially changed.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Term/Year Originally Completed</th>
<th>Content is:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>___ A: Substantially unchanged; revalidation not required</td>
</tr>
<tr>
<td></td>
<td></td>
<td>___ B: Substantially changed; revalidation required</td>
</tr>
</tbody>
</table>

If the starting dates of all courses in a Program of Study are not within six years before the date of intended graduation, then the student must do the following before completion of the program can be certified:

A. The student must first petition the Program Director to determine if the course content has substantially changed. If not substantially changed, proceed with filing the form with Stuart's Office of Academic Advising.

B. If substantially changed, revalidation is required and the student must pay a special fee and arrange with the Program Director to complete the revalidation process for each outdated course. A copy of this form will be returned after approval, for revalidation procedure scheduling.

The Revalidation of an Outdated Course Fee is payable online via myIIT. A copy of the receipt must be stapled to this form after the Assistant Dean of IIT Stuart School of Business approves the petition and before the examining instructor gives the examination.

Signature Approvals (must be in sequence shown):

A. Student Date

B. Academic Advisor Date

C. Program Director Date

D. Assistant Dean Date

To be completed by the examining program and returned to the IIT Stuart Office of Academic Advising within 72 hours of the administration of the revalidation procedure:

Type of Revalidation: ___Oral exam/discussion ___Course summary ___Exam ___Paper ___Other

I certify that on ___________ the above named student fulfilled the revalidation requirement in the subject matter currently embodied in the course indicated above, with the resulting grade of ______ (P or F).

Examiner Signature Examiner Printed Name Date

To be completed by IIT Stuart Office of Academic Advising:

☐ Revalidation approved
☐ Revalidation not required

Assistant Dean of IIT Stuart Date