Non-Degree Student Credit Hour Use Contract

G703

Student's Last Name ___________________________ First Name ___________________________ Student ID/CWID ________________

IIT Email ___________________________ Telephone (with area code) ___________________________

Non-degree graduate students seeking to convert to a degree-seeking status must complete a regular application to a degree program prior to the completion of nine (9) credit hours of study. If a non-degree student applies for and is granted admission to a degree program a maximum of nine credit hours of approved coursework, taken as a non-degree student and passed with a grade of B or better, may be applied to the degree.

Declare your intent not to pursue a degree program:

I do not intend to pursue a graduate degree program at this time. However, I do plan to continue taking courses as a non-degree student for continuing education. I acknowledge that any credits earned beyond nine-credits will not be applied to degree completion requirements for any future graduate degree or certificate program to which I may be admitted. I also acknowledge that coursework used to fulfill requirements is subject to approval by the academic advisor, the academic unit head, and the dean of the Graduate College.

I have read the content of this contract and state the information supplied herein is correct. I understand that if I pursue a degree program, a maximum of nine credit hours will be transferred, if applicable, to the requirements of that degree program.

Student's Signature ___________________________ Date ___________________________

Office of Academic Affairs
Graduate College
Illinois Institute of Technology
10 W. 35th St., Suite 7D7-1
Chicago, IL 60616
gradcoll@iit.edu

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Updated 8/25/2014