

APPLICATION FOR TUITION REIMBURSEMENT

for non-IIT courses

Attention: Completed application must be submitted and approved prior to course enrollment or registration.	Fall 20	
	Winter 20	
	Spring 20	
Send signed form to: Human Resources Room 302 Main Building	Summer 20	
Employee Name	XXX – XX - Social Security Number: (Last 4 digits only)	Date
Position/Department	Supervisor's Name	/ Extension
Institution Attending	Courses to be taken (list all)	
\$ Tuition Cost	Duration of Course	
Please answer the following question:		
	full-time, benefits-eligible staff employment with IIT. e to comply with the provisions of the IIT TUITION R	
courses), I must earn a grade of A or B. If	ursement for the course taken (100% of undergradua f the course is only offered on a pass/fail basis, a pa for one year following reimbursement for a course.	
Employee signature	Date	
Supervisor's signature	Date	
For use by HR: Approval for Tuition Reimb	ursement Amount Approved Date	-