

The Office of Financial Aid is committed to providing our students with information related to their personal financial aid packages. Please use the checklist below as a reference guide to help you manage your financial aid account. If you have any questions, please contact financial aid at [finaid@iit.edu](mailto:finaid@iit.edu) or 312.567.7219, or visit [finaid.iit.edu](http://finaid.iit.edu).

## THIS SUMMER

- June 5** Submit all outstanding documentation to the Office of Financial Aid for the upcoming academic year. June 5 is the Priority Submission Date for documentation.
- Mid-July** Establish payment plan with the Office of Student Accounting if you plan to pay in installments for any portion of your bill not covered by scholarships or federal aid.
- July** Review financial aid award package and determine how you will pay your bill. Complete Master Promissory Note(s) and Entrance Counseling for Federal Loans at [studentloans.gov](http://studentloans.gov).

## FALL 2017

- Early August** Complete a Title IV Authorization Form with the Office of Student Accounting. This form allows Illinois Tech to apply financial aid to non-mandatory fees such as bookstore charges, library fines, and health insurance.
- August 21** Fall 2017 classes begin. Institutional scholarships and federal financial aid disburse to your account. Payments can be made through the portal, in the TouchNet system.
- September 2** Be sure to make any course schedule changes by this date. If you do not drop courses properly with the Registrar's Office, you could be charged!
- Early September** Check financial aid disbursement on your portal. If all aid is not disbursed but all requirements are satisfied, please contact our office.
- Early October** File your Free Application for Federal Student Aid (FAFSA) for 2018–19 using Illinois Tech's School Code 001691. Students are encouraged to complete their FAFSA as soon as possible for full consideration of all financial aid awards.
- November** Register for spring classes. Double check bill is paid in full for the fall term. An outstanding invoice will prevent registration for additional terms.

## SPRING 2018

- Mid-December** Establish payment plan with the Office of Student Accounting if you plan to pay in installments for any portion of your bill not be covered by scholarships or federal aid.
- January 8** Spring 2018 classes begin. Institutional scholarships and federal financial aid disburse to your account. Payments can be made through the portal, in the TouchNet system.
- January 20** Be sure to make any course schedule changes by this date. If you do not drop courses properly with the Registrar's Office, you could be charged!
- Early February** Check financial aid disbursement on the portal. If all aid is not disbursed but all requirements are satisfied, please contact our office.
- March** Receive 2018–19 award letter from Office of Financial Aid. Begin planning for next fall.
- April** Register for summer and fall terms. Double check bill is paid in full for spring term. An outstanding balance will prevent your registration for additional terms.
- May 12** Spring 2018 Commencement takes place. Any student who borrowed Federal Student Loans should complete Loan Exit Counseling at [studentloans.gov](http://studentloans.gov) prior to graduating.