High School Completion Status

Office of Financial Aid
Perlstein Hall, 206
10 W. 33rd Street
Chicago, IL 60616
Phone: 312.567.7219
Fax: 312.567.3982
Email: finaid@iit.edu

Overview

Your 2016-2017 Free Application for Federal Student Aid (FAFSA) was selected for review through a process called verification. This process requires the Office of Financial Aid to verify the data on your FAFSA by collecting various forms of documentation. The Department of Education (DOE) requires confirmation of high school completion for federal aid recipients. Students whose completion status could not be confirmed must prove their completion status by submitting one of the documents listed below. After all documentation has been submitted check your IIT hawk email as a Financial Aid Officer may have follow-up questions about the information submitted.

Please provide one of the following documents listed below. Be certain to include your student name and campus-wide ID when submitting your documentation.

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of your General Educational Development (GED) certificate, an official GED transcript that indicates you passed the exam, or a state-authorized high school equivalent certificate. GED certificates and other state-authorized high school equivalent certificates are acceptable documentation of high school completion only if:
  - The official test transcript specifically indicates that a state has determined that the test results are considered by the state to meet its requirements of high school equivalency; or
  - The official test transcript includes language that the final score is a passing score.
- If you completed secondary education in a foreign country, a copy of your “secondary school leaving certificate” or similar document.
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree (e.g., an associate’s degree).
- A copy of your secondary school completion credential for homeschooled students (if your home state law requires this documentation).
- If state law does not require homeschooled students to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent) a transcript or the equivalent signed by your parent/guardian is acceptable. This document must list the secondary school courses you completed. Additionally, it must document successful completion of a secondary school education in a home school setting.

If you are unable to obtain the documentation listed above, please contact the Office of Financial Aid.