

Traumatic Brain Injury (TBI) Documentation Guidelines

The following guidelines describe the necessary components of acceptable documentation for students requesting accommodations on the basis of a traumatic brain injury (TBI). Students are encouraged to provide their clinicians with a copy of these guidelines.

Documentation must include all of the following elements:

1. An evaluation performed by a **licensed neuro-physiologist or neurologist**.
2. A thorough **neuropsychological evaluation** which includes an assessment of: attention, visual perception/visual reasoning, language, academic skills, memory/learning, executive functioning, sensory, motor, and emotional status.
3. Evidence of current impairment, including a history of individual's presenting symptoms and evidence of behavior that significantly impairs functioning.
4. An evaluation dated **within three (3) years**, with updates provided when relevant changes in behavior or medication occur. *Because the provision of all reasonable accommodations and services is based upon assessment of the current impact of the student's disabilities on his/her academic performance, it is necessary to provide recent documentation.*
5. A narrative **clinical summary** which:
 - a. Indicates the substantial limitations to major life activities posed by the disability
 - b. Describes the impact of the disability on the student's current participation in courses, programs, services, or any other university activities and a basis for the opinion.
 - c. Recommendations for academic accommodations, including a rationale.